



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, March 12, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

John Steckler, Councilmember

Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Wil Nelson, a Mill Creek resident, expressed concern over Attachment 3 of The Farm Development Agreement.

PRESENTATIONS

B. New Employee Introduction

Director of Public Works & Development Services Gina Hortillosa introduced the City's new Supervising Engineer, Matthew Feeley.

C. Presentation of Ceremonial Plank from USS Ralph Johnson

Commander Mahon from Naval Station Everett presented Council with an honorary plank from the USS Ralph Johnson and thanked the City for ceremonially adopting the ship.

Mayor Pruitt issued a [proclamation](#) adopting the USS Ralph Johnson and its crew as official members of the Mill Creek community and asked all residents of Mill Creek to extend the hand of friendship and home to the crew.

D. Northshore Senior Center

Northshore Senior Center CEO Brooke Knight led Council through a PowerPoint presentation detailing services and support provided by the Senior Center. Ms. Knight reviewed their organizational values, programs, 2018 highlights, and explained the importance of having a senior center in the community. Ms. Knight briefed Council on future needs of the Center including additional clinical services, expanded outreach, and expanded community partnerships.

NEW BUSINESS

E. Approval of Surface Water Bond Reimbursement Resolution

Interim City Manager Bob Stowe explained that tonight's presentation is a follow-up from Council's last discussion, and that a reimbursement resolution is an early and recommended step.

Director of Finance & Administration Peggy Lauerman explained that if the organization completes the project and finances it with tax-exempt debt, then it is the organization's intent to reimburse itself for appropriate expenses under IRS and Treasury rules. An organization that passes a resolution has the option, but not the obligation, to reimburse itself. An organization that does not pass a resolution forgoes, with few exceptions, the option to reimburse itself.

Councilmember Steckler made a motion to adopt Resolution 2019-578 authorizing the City's Director of Finance & Administration to be the City's responsible official for purposes of designating certain expenditures for potential reimbursements from City authorized and approved bonds, pursuant to the United States Department of Treasury Regulations. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

F. Exploration Park Professional Services - Addendum No. 4 to Contract 2017-1319 with MIG/SVR

Director of Public Works & Development Services Gina Hortillosa gave a brief overview of MIG/SVR's current contract and described the scope of services covered in the addendum, including responding to requests for information, review of certain submittals, on-site meetings, and review of as-built/record drawings. Director Hortillosa reviewed the contract budget, construction phase total cost estimate, and the construction timeline.

Councilmember Todd made a motion to authorize the City Manager to execute Addendum No. 4 to Contract 2017-1319 for professional services with MIG/SVR in an amount not to exceed \$26,380. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

G. Update the City's Policy for Scheduled use of Mill Creek Sports Park and Ordinance Amending the Mill Creek Municipal Code Related to Miscellaneous Fees

Director of Communications & Marketing Joni Kirk explained that the policy for scheduled use of Mill Creek Sports Park needed to be updated based on Council direction at the March 5, 2019 meeting. Director Kirk detailed changes made to the policy that will affect the Mill Creek Municipal Code (MCMC).

Director Kirk presented [a revised updated policy](#) that reflects changes to 6.8.12.a that were made after the Council packet was posted last Friday.

Council engaged in discussion.

Councilmember Todd made a motion to approve Ordinance 2019-848, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, AMENDING THE MILL CREEK MUNICIPAL CODE SECTION 3.42.230 MISCELLANEOUS FEES; AND ESTABLISHING AN EFFECTIVE DATE. Councilmember Vignal seconded the motion. The motion passed unanimously.

STUDY SESSION

H. The Farm Development Agreement

Senior Planner Christi Amrine facilitated a study session to discuss the proposed Development Agreement in preparation for the March 26, 2019 public hearing. Ms. Amrine reviewed Council's requested changes and provided clarification.

Council reviewed the revised Development Agreement, procedures and consideration of housing issues related to The Farm, the updated fiscal impact analysis, and the updated FAQ's on the City's website.

Council engaged in discussion. A study session on the spine road will be held at an upcoming meeting.

CONSENT AGENDA

- I. Approval of Checks #59908 through #59974 and ACH Wire Transfers in the Amount of \$1,012,931.34
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)
- J. Payroll and Benefit ACH Payments in the Amount of \$204,917.11
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)
- K. City Council Meeting Minutes of November 27, 2018

Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

L. Mayor/Council

Mayor Pruitt reported that she will be attending the State of the Station at Naval Base Everett on April 11 and encouraged Council to attend.

Mayor Pruitt reported that House Bill 1105 passed, eliminating penalties on delinquent taxes.

Mayor Pruitt reported that she spoke at the last Town Center Business Association meeting.

Mayor Pruitt reported that the Swift Green Line grand opening event will be held on March 24 at McCollum Park.

Councilmember Cavaleri reported that the Park & Recreation Board met last week and discussed providing additional funding or appreciation events for the Youth Advisory Board.

Councilmember Vignal reported that she will be attending the upcoming Vision 2050 Summit on March 21.

Mayor Pro Tem Holtzclaw reported that he will also be attending the Vision 2050 Summit.

Councilmember Todd reported on the 2019 AWC Lobby Day on March 25.

M. City Manager

- Council Planning Schedule

Interim City Manager Bob Stowe reported that WRIA 8 still needs a Council designee and asked Council to finalize at an upcoming meeting.

Interim City Manager Bob Stowe reported that 35th Ave SE has been reopened.

N. Staff

- Quarterly Financial Report
- Neighborhood Focus Group Notes from January 10, 2019

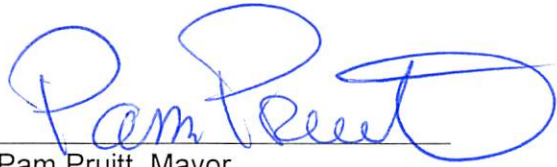
AUDIENCE COMMUNICATION

O. Public comment on items on or not on the agenda

Wil Nelson, a Mill Creek resident, commented on the opening of 35th Ave SE.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:01 p.m.



Pam Pruitt, Mayor



Gina Pfister, City Clerk